

AIRCRAFT OWNERS AND PILOTS ASSOCIATION

Annual Meeting of Members
September 6, 2018



The Annual Meeting of the members of the Aircraft Owners and Pilots Association was held, pursuant to due notice, on Thursday, September 6, 2018, at 9:00 AM Eastern at the headquarters of the Association, at 411 Aviation Way, Frederick, Maryland 21701.

The members noted on the attached Attendance List were present in person. In addition, there were 89,290 members represented by proxies. Chairman of the Board William C. Trimble III, presided and Kenneth M. Mead served as Secretary.

Departing from regular order, Chairman Trimble, CEO Mark Baker, and former AOPA Board Chairman Paul Heintz said they wanted to make note for all AOPA members of the Lifetime Achievement Award presented to John Yodice the day prior to the Annual Meeting of his outstanding contributions and service to AOPA, its members, and all of General Aviation for more than 60 years. Among his many contributions, Mr. Yodice was a longstanding member of AOPA's Board of Trustees and held positions as AOPA's Board Secretary and outside General Counsel. His AOPA Pilot Counsel column ran for decades. He established a network of aviation law attorneys that grew into AOPA's Legal Services Plan and personally provided legal counsel to countless AOPA members. Chairman Trimble saluted Mr. Yodice for giving a voice to General Aviation and for his lasting contributions to aviation law and aviation safety.

Returning the meeting to regular order, Chairman Trimble asked for the Secretary's report. Mr. Mead reported that he had examined the register of attendees and the proxies submitted and reported that there were present in person, or represented by valid and legal proxies, not less than 89,290 members. He presented a certified computerized list of members entitled to vote, including a tabulation of proxies submitted. He also presented a copy of the notice of the meeting as published in the July and August, and September 2018 issues of the AOPA Pilot magazine and the July, August, and September 2018 Flight Training magazines, which are official publications of the Association. He reported that a notice of the meeting was also published on the Association website, and that notices were timely mailed to those members who have opted not to receive the Association's magazines.

The Chairman then declared that there were present in person or by proxy a sufficient number of members to constitute a quorum, and that this was a properly convened meeting of the members of the Aircraft Owners and Pilots Association. He directed that a copy of the

notices of the annual meeting, the register of attendees, the certificate of the computerized list of members entitled to vote, and the proxy tabulation be filed with the minutes of the meeting. He stated that the complete computerized membership list and proxy tabulation, in searchable form, is available at the meeting and would be kept open during the meeting for inspection by any member.

On motion duly made and seconded, a reading of the minutes of the last Annual Meeting, being the minutes of September 7, 2017, was waived, and the minutes as drafted were approved.

The Chairman announced that the first item of business scheduled to come before the meeting was the election of Trustees to serve until the next annual meeting of members and until their successors have been duly elected and qualified. The Chairman appointed Kenneth Mead, a member and not a candidate for the Board of Trustees of the Association, as the Judge of Election. The Chairman announced that pursuant to the authority contained in the By-laws, a Nominating Committee had been appointed, and that this Committee submitted its nominations to the Secretary.

The Secretary then read the report of the Nominating Committee, a copy of which is appended to these minutes. It was the recommendation of the Nominating Committee that the following persons be elected as Trustees of the Association:

William S. Ayer
Mark R. Baker
Lawrence D. Buhl III
Darrell W. Crate
Matthew J. Desch
Amanda C. Farnsworth
Burgess H. Hamlet III
James N. Hauslein
H. Neel Hipp
William C. Trimble III
James G. Tuthill, Jr.
Luke R. Wippler

The Chairman then declared the polls open for the election of Trustees. He asked Mr. Mead to distribute ballots to any member desiring to vote in person and, when the voting had been completed, to collect and tabulate the ballots.

While the vote for the election of trustees was being tabulated, the Chairman invited Mark Baker, President and CEO of the Association, to deliver his report on the affairs of the Association. In addition to reporting on the financial health of the Association, Mr. Baker

reported on the Association's advocacy efforts, including FAA Reauthorization, Securing and Revitalizing Aviation Act (SARA), the Airport Access and Egregious FBO Fee Initiative, Non-TSO'd avionics, BasicMed, Increased International Harmonization on Key Issues, and reducing the costs of ADS-B compliance. Mr. Baker also reported on the Association's top program priorities, including the You Can Fly Program, ASI's focused flight review, AOPA's regional Fly-Ins, the fundraising challenge for AOPA Foundation, the STEM aviation high school training initiative, and AOPA's upcoming 80th anniversary.

The Judge of Elections then presented his report on the results of the balloting. Each nominee received the unanimous vote of the members present in person and by proxy. The Chairman declared that the twelve nominees for the Board of Trustees had been duly elected for the ensuing year and until their successors shall have been elected. He directed that a Certificate of the Judge of Elections be prepared and filed with the minutes of this meeting.

The next item of business was a proposal to approve all actions of the Board of Trustees and officers taken since the last annual meeting. Upon motion duly made and seconded, it was unanimously

RESOLVED, that all purchases, contracts, acts, proceedings, elections and appointments of the Board of Trustees or any committee thereof or the officers since the last annual meeting of members be and they hereby are ratified, approved and confirmed by the members of this Association.

Chairman Trimble asked if there was further business. There being no further business to come before the meeting, the meeting upon motion duly made and seconded, was adjourned.

A handwritten signature in dark ink, appearing to read "Kenneth M. Mead", written over a horizontal line.

Kenneth M. Mead, Secretary



AIRCRAFT OWNERS AND PILOTS ASSOCIATION

421 Aviation Way | Frederick, MD 21701-4798
Telephone (301) 695-2000 | FAX (301) 695-2375
www.aopa.org

September 6, 2018

Aircraft Owners and Pilots Association
421 Aviation Way
Frederick, Maryland 21701-4798

Attention: Kenneth M. Mead
General Counsel and Secretary

Gentlemen:

As members of the Nominating Committee of the Aircraft Owners and Pilots Association, we nominate the following persons to be candidates for the Association's Board of Trustees:

Mr. William S. Ayer
Mr. Mark R. Baker
Mr. Lawrence D. Buhl III
Mr. Darrell W. Crate
Mr. Matthew J. Desch
Ms. Amanda C. Farnsworth
Mr. Burgess H. Hamlet III
Mr. James N. Hauslein
Mr. H. Neel Hipp
Mr. William C. Trimble III
Mr. James G. Tuthill, Jr.
Mr. Luke R. Wippler

Each of these persons is personally known to us to be of the highest character and to possess a long-standing dedication to the furtherance of private aviation. In our judgment, the range of interests and the activities of each, both within this Association and in the field of private aviation generally, demonstrate outstanding qualifications to serve in positions of leadership in the Association.

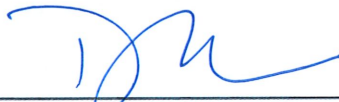
Aircraft Owners and Pilots Association
Attention: Kenneth M. Mead
September 6, 2018, Page 2

In order to implement the foregoing decision, we hereby instruct you to place before the membership meeting of the Association the names of the persons listed above, each of whom has received our recommendation and approval, as a candidate for the Association's Board of Trustees.

Sincerely yours,



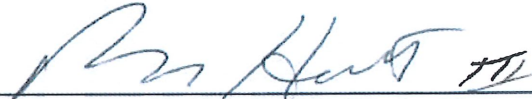
Mr. William C. Trimble III



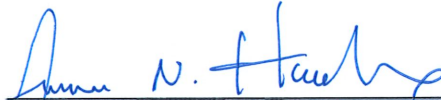
Mr. Darrell W. Crate



Mr. Matthew J. Desch



Mr. Burgess H. Hamlet III



Mr. James N. Hauslein

Nominating Committee
AIRCRAFT OWNERS AND PILOTS ASSOCIATION



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CERTIFICATE OF MEMBERS ENTITLED TO VOTE AND PROXIES

I certify that the attached listing of "Active Eligible Voting Membership and Proxy Roster," contains a complete list of Aircraft Owners and Pilots Association members entitled to vote at the Annual Meeting of Members of September 6, 2018, being 317,242 members as of August 31, 2018, including an identification of 89,290 members who have properly dated and signed a proxy eligible for use at the meeting. All such proxies are in my custody at AOPA headquarters in Frederick, Maryland. Each proxy appoints William C. Trimble III, Darrell W. Crate, and Burgess H. Hamlet III, or any two of the three, to vote at the meeting of members.

Erica J. Saccoia
Senior Vice President
Finance and Accounting

The above signature of Erica J. Saccoia is hereby certified as true and correct.

Kenneth M. Mead, Secretary

Proxy Count for Board

8/31/2018 1:03:01 AM

Paid	Description	Proxy Eligible			Grand Total
		PROXY Status Current	PROXY Status Not Current	Total	
FREE	Drone Membership	7	16	23	23
	Flight Training Free Membership	1,617	22,113	23,730	23,730
	Youth Membership	93	2,605	2,698	2,698
	Total	1,717	24,734	26,451	26,451
Paid	Digital e-Membership	3,001	9,667	12,668	12,668
	Drone Membership	809	1,359	2,168	2,168
	Family	562	1,852	2,414	2,414
	Flight Training Intro	7,162	14,408	21,570	21,570
	Friend of AOPA	0	2	2	2
	Global Partner	12	483	495	495
	International	1,442	3,173	4,615	4,615
	International COPA	161	885	1,046	1,046
	International Subscriber	113	411	524	524
	Life Secondary	268	2,677	2,945	2,945
	Premier Membership	2,896	4,325	7,221	7,221
	Premier Plus	1,882	2,907	4,789	4,789
	Pro Pilot LT	648	760	1,408	1,408
	Pro Pilot LT Monthly	4	2	6	6
	Professional Pilot	7	9	16	16
	Regular Alliance Membership	193	1,267	1,460	1,460
	Regular Membership	68,074	153,005	221,079	221,079
	Regular PPS	39	331	370	370
	Subscription Only	17	78	95	95
	Total	87,290	197,601	284,891	284,891
Subsidized	Drone Membership	7	54	61	61
	Employee Membership	18	258	276	276
	Regular Alliance Membership	91	3,991	4,082	4,082
	Regular Military	165	1,106	1,271	1,271
	Total	281	5,409	5,690	5,690
Sweden	Global Partner	2	208	210	210
	Total	2	208	210	210
Grand Total:		89,290	227,952	317,242	317,242



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CERTIFICATE OF JUDGE

The undersigned, duly appointed Judge of Election for the purpose of tabulating the votes of members of the Aircraft Owners and Pilots Association, does hereby certify as follows:

That a meeting of the members of the Aircraft Owners and Pilots Association was held on Friday, September 6, 2018 at 9:00 a.m. at AOPA Headquarters, Frederick, Maryland pursuant to due notice.

That I inspected the tabulation of signed proxies presented at the meeting and found them to be in proper form.

That there were represented at the meeting in person or by proxy 89,290 members, constituting a quorum of the meeting.

That I did receive the votes of the members by ballot for the election of Trustees and that the result was as follows:

<u>Election of Trustees</u>	Total Vote	
	<u>For</u>	<u>Against</u>
Mr. William S. Ayer	✓	_____
Mr. Mark R. Baker	✓	_____
Mr. Lawrence D. Buhl III	✓	_____
Mr. Darrell W. Crate	✓	_____
Mr. Matthew J. Desch	✓	_____
Ms. Amanda C. Farnsworth	✓	_____
Mr. Burgess H. Hamlet III	✓	_____
Mr. James N. Hauslein	✓	_____
Mr. H. Neel Hipp	✓	_____
Mr. William C. Trimble III	✓	_____
Mr. James G. Tuthill, Jr.	✓	_____
Mr. Luke R. Wippler	✓	_____

IN WITNESS WHEREOF, I have made this Certificate and have hereunto set my hand and seal this 6th day of September 2018.

 (Seal)
Kenneth M. Mead, Secretary

AIRCRAFT OWNERS AND PILOTS ASSOCIATION


Annual Meeting of Members

September 6, 2018

BALLOT FOR PROXIES

<u>Election of Trustees</u>	<u>For</u>	<u>Against</u>
Mr. William S. Ayer	<u>X</u>	<u> </u>
Mr. Mark R. Baker	<u>X</u>	<u> </u>
Mr. Lawrence D. Buhl III	<u>X</u>	<u> </u>
Mr. Darrell W. Crate	<u>X</u>	<u> </u>
Mr. Matthew J. Desch	<u>X</u>	<u> </u>
Ms. Amanda C. Farnsworth	<u>X</u>	<u> </u>
Mr. Burgess H. Hamlet III	<u>X</u>	<u> </u>
Mr. James N. Hauslein	<u>X</u>	<u> </u>
Mr. H. Neel Hipp	<u>X</u>	<u> </u>
Mr. William C. Trimble III	<u>X</u>	<u> </u>
Mr. James G. Tuthill, Jr.	<u>X</u>	<u> </u>
Mr. Luke R. Wippler	<u>X</u>	<u> </u>

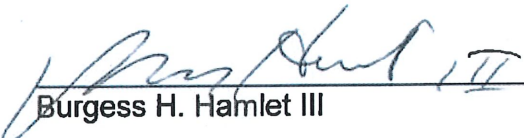
Proxy for persons indicated on the certified list of members who have given us their proxy:



William C. Trimble III



Darrell W. Crate



Burgess H. Hamlet III

AIRCRAFT OWNERS AND PILOTS ASSOCIATION

Annual Meeting of Members

September 6, 2018

ATTENDANCE LIST

NAME	MEMBER NUMBER
Katie Pribyl	01329266
Pablo Maurella	0704 2983
John Collins	09751587
Jennifer Tyler	09962910
Douglas O'Neil	05450336
Richard M. Spalding	09561815
Kyle Lewis	07009106
Ron Golden	00563192
Charles Lehman	06952824
Sarah Lynn	09455368
Becky Johnston	10039482
Jennifer Storm	01403152
Anthony Day	0528171
Vance Whitelouse	5372508
Erica Saccic	06865495
Jennifer Storm	01403152

AIRCRAFT OWNERS AND PILOTS ASSOCIATION

Annual Meeting of Members

September 6, 2018

ATTENDANCE LIST

NAME	MEMBER NUMBER
Joe Kildea	07184291
Amber Kite	09939638
Stephen Bateman	04586366
Adrienne Rosone	06055491
Pami Kellas	05586190
Adam MEREDITH	06065572
Francesca Centento	10326089
Ron Beckon	01909879
Tom Haimar	00978334
Claire Urban	09043308
Melissa Rudinger	01134678
Chris Moser	03498461
Tim Fortane	06482785
Marshall Mason	01326861
MIKE Ginter	09849051
Jim Coon	09044732

AIRCRAFT OWNERS AND PILOTS ASSOCIATION

Annual Meeting of Members

September 6, 2018

ATTENDANCE LIST

NAME

MEMBER NUMBER

Carli Stone

10156709

Dana Lohnes

013284,0

Nirde Applegette

05794683

Cindy Hasselbring

05094237

Wes Smith

09585841

JARED ALLEN

042926.13

Carol Dadds

0660972

Melissa Nichols

09294866

Katherine McClinton

071038595

AIRCRAFT OWNERS AND PILOTS ASSOCIATION

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ATTENDANCE LIST

NAME	MEMBER NUMBER
Greg Cohen	1226031
Lauren Ayers	07680456
Mike Filucci	01122891
Dave Hickman	05686319
Rob Greske	05585128
Kim Reed	04690747
JIRI MAROUSEK	007560117
MELISSA MCCARTHY	07343645
Katie Sessoms	09391376
Angie Gerald	05347556
Patty Miller	07638020

AIRCRAFT OWNERS AND PILOTS ASSOCIATION

Annual Meeting of Members

September 6, 2018

ATTENDANCE LIST

NAME	MEMBER NUMBER
Allan Pickett	819241
William Trimble III	00883379
Paul Heintz	00173148
Mark Baker	00956088
Darrell Crate	01141524
Ken Mead	05966677
Amanda Farnsworth	05168406
Matt Desch	00587455
Larry Buhl	00520532
Neel Hipp	00725128
Luke Wippler	05359110
Bill Ayer	00703836
Jim Hauslein	00946239
James Tuthill	00652749



What a legacy

AOPA Insurance
celebrates 25 years



THIS YEAR, the AOPA Insurance Agency marks 25 years of service to the aviation community. The agency has significantly upgraded and improved its policy production processes over the years, and those improvements continue to serve its customers—so they can focus on flying, not insurance.

AOPA Insurance Agency looks for ways to make shopping for aviation insurance faster, easier, and more affordable for pilots. Customers can request an insurance quote or a policy change and update their renewal information online. And with aviation insurance rates currently on the rise, comparison shopping is more important than ever. The agency's knowledgeable insurance agents shop all the major A-rated

companies on a pilot's behalf, allowing the agency to provide a variety of affordable options that match both needs and budget.

Our history: Most long-time aviation enthusiasts will remember the name Don Flowers. He was the most respected name in the aviation insurance industry. His agency, Don Flowers Associates, became Rollins-Burdick-Hunter, which became AON, which went on to become today's AOPA Insurance Agency. Flowers is in the Kansas Aviation Hall of Fame in Wichita, alongside such greats as Lloyd Stearman, Walter Beech, Clyde Cessna, Tex Johnston, Al Mooney, and Bill Lear.

► www.aopainsurance.org



NOTICE OF ANNUAL MEETING OF MEMBERS

THE ANNUAL MEETING of the members of the Aircraft Owners and Pilots Association will be held at 9 a.m. on Thursday, September 6, 2018, at the headquarters of AOPA, 411 Aviation Way, Frederick, Maryland, 21701, located on Frederick Municipal Airport (FDK), for the purpose of receiving reports and transacting such other business as may properly come before the meeting, specifically including the election of trustees. If you are not able to attend, but would like to appoint your voting proxy, go online (www.aopa.org/myaccount) or call 800-872-2672.

—Kenneth M. Mead, secretary

ATTENTION MEMBERS: The AOPA Pilot staff is putting together a special publication to commemorate AOPA's eightieth anniversary. If you have photos from AOPA's history—mainly from the 1940s, 1950s, and 1960s—or other memorabilia you'd like to share, please email information about the photo to tom.horne@aopa.org. Of particular interest are social events such as fly-ins, get-togethers, or safety clinics. We'd appreciate any contributions.

AOPA AIRCRAFT FINANCE |

Can you still get a loan after a cash purchase?

• In general, yes—with caveats. Aviation Finance President Adam Meredith explains in his latest "Adam Answers" column.

► www.aopa.org/pilot/finance0718

CONTACT AOPA

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Send your new address and AOPA membership number to AOPA:

421 Aviation Way
Frederick, Maryland 21701-4798

Fax: 301-695-2375
www.aopa.org

TOLL-FREE PILOT INFORMATION CENTER
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www.aopa.org

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Do you have questions or need information about an aviation topic? Access the team of aviation experts in our Pilot Information Center during our convenient weekday hours. Call 800-USA-AOPA (872-2672) Monday through Friday, 8:30 a.m. until 6 p.m. Eastern time, with your questions and our staff will be happy to assist you.

► Visit the website (www.aopa.org/premierplus) to learn about upgrading to our AOPA Premier Plus membership.

Sudden, accidental, or unexpected

Why aviation insurance doesn't cover mechanical breakdowns or wear and tear

BY JIM PINEGAR
AOPA Insurance
Services



WE OFTEN ARE ASKED about mechanical breakdown and repair issues when it comes to aviation insurance. The best explanation for why aviation insurance doesn't cover mechanical issues can be summarized in this comparison: If you're driving on the highway and your car breaks down, do you call your auto mechanic, or do you call your insurance agent? Just as with cars, mechanical wear and tear isn't covered by insurance, at least not by the typical owner's policy.

There are always exceptions—such as a warranty on a new engine that covers certain mechanical items for so many months or operating hours—but by and large, items such as wear and tear, deterioration, and mechanical issues aren't covered in owner's or renter's policies.

Insurance is to cover sudden, accidental, and unexpected events. In the event of a mechanical failure, while it may be sudden, it's not necessarily unexpected because mechanical items eventually wear out and fail. A switch or a gear actuator will only work so many times.

Insurance is designed to put someone back in the place they were immediately prior to an incident. For mechanical failures, that wouldn't be much help: If a gear-actuator motor had a lifespan of 1,000 cycles and did in fact wear out on cycle 1,000, insurance would replace it with a 999-cycle motor—where it was immediately prior to the failure. If insurance did cover wear and tear and mechanical problems, your premiums would cost much more than they do today.

If a mechanical or wear-and-tear item leads to an accident or incident, then coverage is likely in place. If your brakes are worn out and you are unable to stop during taxiing, resulting in a wing tip striking a hangar and causing damage, a policy with physical damage coverage would fix the wing—but not replace the brakes. And if you're flying and have a mechanical problem and are forced to have an off-airport landing, your aviation insurance will likely cover transport of your airplane to a secure location. That makes sense, as the insurance company has a stake in the well-being of your airplane.

If you have a situation with your airplane in which you are unsure of coverage, give your broker a call. That's a good reason to have the AOPA Insurance Agency as your broker: We talk your language and understand general aviation. Let us give you a hand with all your insurance needs.

JIM PINEGAR is vice president of finance and administration for AOPA Insurance Services.

► www.aopainsurance.org



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—Kenneth M. Mead, secretary

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► Visit the website (www.aopa.org/premierplus) to learn about upgrading to our AOPA Premier Plus membership.

TIPS FROM PIC |

Exposing youth to aviation

BY JON GANDY



RECENTLY I TOOK my 2-and-a-half-year-old daughter to see *Fifi*, one of the two B-29 Superfortress aircraft still flying. My daughter is always happy to see an airplane, but being in one is the best thing ever. As I lifted her down from the aircraft, she let everyone know loudly how disappointed she was that she wasn't going for a ride. In spite of her tears, my wife and I continue to expose her to airplanes, taking her flying with us when possible.

In today's world of airport fences and security codes, access to aviation has never been further from the public. As pilots, we

can do our part to bridge the gap and welcome young aviators to the flying world. Recently a few AOPA staff members discussed how best to reach a younger generation of future aviators. We all shared the moment that got us hooked on flying, and the overwhelming majority had some regular or significant exposure to aviation in their youth.

AOPA's High School Aviation Initiative through the You Can Fly program has developed an aviation curriculum for teachers to use in their classes. Approximately 75 schools are anticipated

to use the curriculum beginning with the 2018-19 school year. AOPA has other youth outreaches, as well: The free AV8RS membership for youth ages 13 to 18 interested in the world of flight, and the free six-month trial membership for student pilots of all ages, which includes *Flight Training* magazine.

Want to know more? Give us a call Monday through Friday, 8:30 a.m. to 6 p.m. 800-USA-AOPA (872-2672).

JON GANDY is an aviation specialist in the AOPA Pilot Information Center.



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—Kenneth M. Mead, secretary

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AOPA PILOT PROTECTION SERVICES

800-USA-AOPA (872-2672)
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AOPA RENTAL CAR PROGRAM

www.aopa.org/cars

AOPA PILOT INFORMATION CENTER HOURS

Do you have questions or need information about an aviation topic? Access the team of aviation experts in our Pilot Information Center during our convenient weekday hours. Call 800-USA-AOPA (872-2672) Monday through Friday, 8:30 a.m. until 6 p.m. Eastern time, with your questions and our staff will be happy to assist you.

► Visit the website (www.aopa.org/premierplus) to learn about upgrading to our AOPA Premier Plus membership.

ADDRESS CHANGE?

Send your new address and AOPA membership number to AOPA:

421 Aviation Way
Frederick, Maryland 21701-4798

Fax: 301-695-2375
www.aopa.org

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COME SEE US AT OSH

THE AOPA TENT HAS ITS WELCOME MAT OUT

DO YOU LIKE BACKCOUNTRY FLYING—OR THINK YOU WOULD IF YOU COULD TRY it? Then join AOPA at EAA AirVenture 2018 July 23 through 29 for a glimpse of backcountry flying and camping with your aircraft. The AOPA Sweepstakes Piper Super Cub will be on display, as well as AOPA's You Can Fly Cessna 152 and the California Aeronautical University Cessna 172 in a display honoring the lifestyle of the backcountry. The Sweepstakes Super Cub is a remarkable refurbishment of a 1954 Super Cub by Baker Air Service, the Montana aviation firm owned by Roger and Darin Meggers. The AOPA display will feature a fire ring, camping equipment, and other displays sure to get you excited for a summer of great flying.

AOPA has partnered with proficiency training company PilotWorkshops and will feature a desktop simulator experience at AirVenture showing how easy it is to stay proficient using inexpensive desktop simulation. In addition, the AOPA Air Safety Institute will offer opportunities to experience its "Safety Challenge" in Redbird TD2 flight simulators.

Visitors can talk with AOPA staff about topics such as insurance and finance, membership, and legal and medical questions, as well as buy AOPA Gear in the AOPA tent. Check it out across from the brown arch on the campus. And each day at the AOPA Program Pavilion, there will be featured speakers and seminars and workshops for all pilots.

www.aopa.org/airventure

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—Kenneth M. Mead, secretary



BOARDING YOUR FIRST PASSENGER?

TAKE A PROFESSIONAL APPROACH TO A COMPLETE PASSENGER BRIEFING

DURING FLIGHT TRAINING—WHEN JUST you and your flight instructor are on board—the pre-start checklist “Passenger Briefing—Completed” item often involves a quick scan that seat belts (and shoulder harnesses, if installed) are secured and an acknowledgment that in the event of an emergency, your CFI will take positive control of the airplane.

This may suffice during training, but before your checkride—and when you’re ready to provide rides to friends and family—review FAR 91.107 thoroughly. Among other things, the regulation requires you to brief your passengers on how to fasten and unfasten seat belts (and if installed, shoulder harnesses) and to notify passengers to fasten these during taxi, takeoff, and landing. Of course, there’s more to making everyone comfortable and safe.

ARE YOU GOOD TO GO?

Nonpilot passengers depend completely on your ability to assess go/no-go decisions based on your prudent self-assessment (IMSAFE), the weather, the airplane, how comfortable the ride will

be, and potential situations that could jeopardize the safe outcome of the flight. So, take stock of your health, skills, and proficiency. Respond honestly to your assessment and take steps to address any areas that need to be resolved.

PASSENGER COMFORT

Consider your flying companions’ comfort before and during the flight. Brief them about what to expect. Suggest they bring sunglasses and dress comfortably and appropriately. Remind them about the lack of toilet facilities in flight. Anticipate weather conditions that could affect their comfort, such as hot and humid summer days or gusty winds and turbulence.

IT’S A GO!

On the day of the flight, give an update on expected conditions. Discuss ramp safety, including the danger of a spinning propeller, and help your passengers use the appropriate handholds and stepping areas to board the aircraft. Make sure they know how to adjust and lock their seats and explain the use of seat belts.

CABIN BRIEFING

Once everyone is seated comfortably and securely, demonstrate how to open and close the doors. Show the location of airsickness bags, emergency exits and windows, and emergency equipment—such as fire extinguishers and survival gear—and how to use these. Explain the need for a sterile (quiet) cockpit during taxi, takeoff, approach, and landing. Make sure they know to tell you if they feel ill, so you can land if needed. If this is a passenger’s first flight, describe how the engine sound may change during climb, cruise, and descent, and that gear retraction/extension might make a brief noise.

Review the AOPA Air Safety Institute’s *Critical Information: The Passenger Safety Briefing* video (www.airsafetyinstitute.org/passengerbriefing), which offers suggestions to create or improve briefings and how to broach the sensitive issue of dealing with an abnormal or emergency situation. Also, download and customize the Emergency Equipment Card (www.airsafetyinstitute.org/passengerbriefingcard) and place copies in reach of each passenger.

If you plan carefully and are considerate of your passengers’ comfort level before and during the flight everyone will reap tremendous rewards. Now, go share your flying passion and elevate your own flying experience at the same time.

MACHTELD SMITH is an aviation technical writer for the AOPA Air Safety Institute.

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—Kenneth M. Mead, secretary

Sept 2017

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AOPA'S PRO PILOT MEMBERSHIP

CHOOSE THE OPTION THAT'S RIGHT FOR YOU

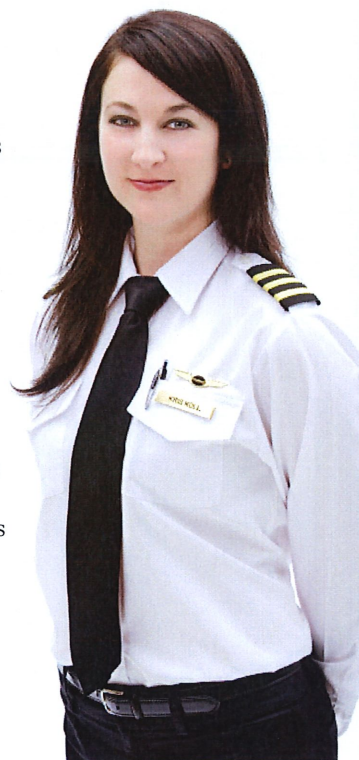
ARE YOU WORKING AS A PROFESSIONAL PILOT FOR THE AIR-

lines, charter, or corporate? You know your needs as a pilot are different from a recreational pilot's, and you have concerns and issues that sometimes can be unusual or specific to the type of flying you do for your livelihood. AOPA designed a membership option that can give you all the benefits of an AOPA membership, plus information and help for your career.

- AOPA Pilot Protection Services Plus coverage
- 12 issues of *AOPA Pilot*, Turbine Edition (digital and print)
- 12 issues of *Flight Training* magazine (digital edition)
- Dedicated helpline for professional pilots
- Members-only access to term life and AD&D insurance
- Opportunities to participate in the Professional Speakers Bureau

AOPA Pilot, Turbine Edition and *Flight Training* magazines address the needs of current and prospective professional pilots. The special legal and medical benefits of Pilot Protection Services, insurance, the helpline, and access to the Professional Speakers Bureau are tailored to the needs of pilots like you. You receive all this for \$189 per year, plus new members receive an AOPA Pro Pilot weekender carry-on bag (valued at \$39.95).

www.aopa.org/propilot



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—Kenneth M. Mead, secretary



Notice of Annual Meeting of Members

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If you are not able to attend, but would like to appoint your voting proxy, please visit *www.aopa.org/myaccount* or call **1-800-872-2672**.

Kenneth M. Mead, Secretary



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